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LIFE CHANGING LEARNING

**ADULT EDUCATION
COURSE GUIDE**

MANY FREE COURSES AVAILABLE

Retrain or upskill, we're here to give you unrivalled training and support towards your new career path



south essex college
ADULT EDUCATION

WELCOME TO SOUTH ESSEX COLLEGE

Returning to study after a long gap can be daunting. At South Essex College we understand the challenges facing mature students and can offer you the help and support you need to gain the qualifications that will help you make a brighter future. For the purpose of this guide mature learners are classed as anyone who is 19 or over.

You may wish to get back into work after having children, you may want to change your career or build your self-confidence through a new hobby. Whatever your reasons, your decision to return to education will be deeply personal and will depend on your goals, aspirations and ensuring that you

choose the right course of study to meet your needs. At South Essex College we believe in life-long learning.

Many of our lecturers and other staff have come to work for us with years of experience in industry and others are dual-professionals. This means they are equipped to teach you the latest trends and technologies in order to be successful in whatever you do. We hope that you choose South Essex College to continue your learning journey and in doing so meet like-minded people who are your future business network and friends.



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RETURNING TO STUDY

At South Essex College we understand the challenges facing mature students and can offer you the help and support you need to gain the qualifications that will help you make a brighter future. For the purpose of this guide mature learners are classed as anyone who is 19 or over.

There are many reasons to become a mature student, they include:

- Enhance your career and employability prospects by upskilling
- A total career change – to a job you have always dreamed of or returning to employment after a period of not working such as after having children
- Improve your self-confidence by either revisiting a subject you once loved or by taking on a completely new one
- Be inspired by meeting new, like-minded people

Why choose South Essex College?

Whether you are already armed with qualifications or have left school with very few, we have a course to meet your needs. We offer a huge range of courses including home learning courses, work-based learning, vocational diplomas and higher education programmes including degrees. We also offer a range of courses that are completely FREE.

When you study with us you'll get dedicated guidance from your tutors and our specialist support teams. Support does not end with your current course. We also support you towards your future. Our student services team are on hand to help you with nationwide university applications.



Can I afford to return to study?

There is no need to worry about how you are going to pay for your course as there may be financial support available to you. Fee waivers of up to 100% are available, depending on circumstances such as your age and household income.

If I am in receipt of Universal Credit, JSS or ESA?

Most Entry Level, Level 1 and Level 2 courses are funded. This does depend on each individual course. Please speak to a member of our funding team for more information.

If I am aged 19-23?

The exemption rule means you are entitled to full funding for your first Level 2 and Level 3 course. Your first Entry level or Level 1 course is also fully funded

If I am aged 19 plus?

Your first full Level 2 course will be funded if you are unemployed, as will enrolment onto Entry Level or Level 1 courses. If you are looking for funding for a further Level 2 course, you may be able to apply for a Professional and Career Development Loan or be eligible to apply for a bursary to assist with your course fees.

If I am aged 24 plus and require funding for certain Level 3 courses?

You can apply for the Advanced Learner Loan. The Advanced Learner Loan is the most common way to fund one of our Access to Higher Education courses.

None of this applies to me

There may be a percentage of the course fee waived. This depends on circumstances such as your income, age and employment status.

If you have any other questions, you can contact one of our course advisers for more information on fees and funding.

Email: admissions@southessex.ac.uk
Call: 0345 52 12345

OUR ADULT OFFER

We have a range of different options for you, whether you are unemployed, want to retrain for a new career or upskill in your current role

iLearn

Free Courses

Free courses for the unemployed and those on low income in a range of professional subjects.

Location: Basildon, Thurrock, Southend

Duration: 3 weeks

Start date: These courses run throughout the year, please contact us for information on the next start date available.

Entry Requirements:

Applicants for these courses must complete an online form that includes a basic English and Maths assessment. The assessment is necessary to ensure that applicants can cope with the demands of the course and to make sure that awarding body entry criteria is met.

Are you entitled to take this course for free?

These courses are FREE to those who are unemployed, live in England and in receipt of Universal Credit or similar benefits. It is also FREE to those who are working and earning under £17,374.50 per year.

We regret that we cannot provide iLearn courses for free to individuals who reside in

the following combined authorities: Greater Manchester, Liverpool City, West of England, West Midlands, Tees Valley, Cambridgeshire and Peterborough, Newcastle Upon Tyne, North Tyneside and Northumberland, Barnsley, Doncaster, Rotherham and Sheffield, West Yorkshire.

Candidates must provide one of the following forms of identification:

- Valid passport (any nationality)
- Signed UK photocard driving licence
- UK biometric residence permit card
- Birth certificate (BUT, if a birth certificate is presented as proof of identification, an additional form of identification such as a signed bank card, utility bill or a letter issued by a government department must also be provided).

To apply or for more information visit:

www.southessex.ac.uk/workforce/adults

Email: adultskills@southessex.ac.uk

Call: 01702 220409 or 01375 362518

► iStudy

Free online courses

Free distance learning courses, develop your skills for life or work and gain a nationally recognised qualification.

All our distance learning courses are offered free on the proviso that the course is completed within 12 weeks of starting it. If you fail to complete within this time you will be liable to pay a £125.00 administrative fee.

Location: Online

Duration: Maximum of 12 weeks

Start Date: Anytime

Entry Requirements:

These courses are fully funded (FREE) for anyone who is currently living in England, over the age of 19 and meets the current eligibility and entry criteria (this is occasionally subject to change).

Candidates must provide one of the following forms of identification:

- Valid passport (any nationality)
- Signed UK photocard driving licence
- UK biometric residence permit card
- Birth certificate (BUT, if a birth certificate is presented as proof of identification, an additional form of identification such as a signed bank card, utility bill or a letter issued by a government department must also be provided).

We regret that we cannot provide iStudy courses for free to individuals who reside in the following combined authorities: Greater Manchester, Liverpool City, West of England, West Midlands, Tees Valley, Cambridgeshire and Peterborough, Newcastle Upon Tyne, North Tyneside and Northumberland, Barnsley, Doncaster, Rotherham and Sheffield, West Yorkshire.

To apply or for more information visit:

www.southessex.ac.uk/workforce/adults

Email: adultskills@southessex.ac.uk

Call: 01702 220409 or 01375 362518

► iQualify

Short courses and training with

discounts for group bookings

Location: Southend

Duration: 1 to 2 days

Start date: These courses run throughout the year, please contact us for information on the next start date available.

Entry Requirements:

Applicants for this course must be over 16 and have a good command of the English language.

Candidates must provide one of the following forms of identification:

- Valid passport (any nationality)
- Signed UK photocard driving licence
- UK biometric residence permit card
- Birth certificate (BUT, if a birth certificate is presented as proof of identification, an additional form of identification such as a signed bank card, utility bill or a letter issued by a government department must also be provided).

To apply or for more information visit:

www.southessex.ac.uk/workforce/adults

Email: adultskills@southessex.ac.uk

Call: 01702 220409 or 01375 362518

► English and Maths

Free GCSEs for adults

Most employers and educational institutions now require you to have qualifications in English and maths, this is a great opportunity to gain the qualifications you need to progress.

If you don't have a Grade C or Level 2 qualification in these subjects then these courses are FREE.

► ESOL, EFL and IELTS

Live, study and work in Britain

English for Speakers of Other Languages, English as a Foreign Language and The International English Language Testing System.

These courses focus on the language you need to live, study and work in Britain. You can gain the written and spoken language skills required to complete forms, apply for jobs and get a greater understanding of British life.



► Full-time study

Fully funded (FREE) Level 3 courses

Fully funded courses are available to any adult aged 19 and over who wants to achieve their first full level 3 qualification.

Visit: www.southessex.ac.uk/workforce/national-skills-fund

Email: admissions@southessex.ac.uk

Call: 0345 52 12345

19+ Advanced Learner Loan courses

These courses may allow you to access an Advanced Learner Loan. These government loans help those aged 19 or above pay the fees charged by colleges for approved courses between level three and level six. The loans mean you will not pay any money for your course upfront. Getting a loan doesn't depend on your household income and there's no credit check.

You pay back your loan (plus interest) when you finish your course and earn more than £25,725 a year. Your repayments will stop if your income drops below £25,725 a year. Your annual repayment amount will be 9% of any income you earn over £25,725.

Repayment of Advanced Learner Loans if you go on to higher education

Student Finance England will 'write off' any outstanding Advanced Learner Loan balances you owe for an Access to HE course once you complete a higher education course. This means you don't have to repay it. The higher education course must be eligible for student finance.

To apply or for more information visit:
www.gov.uk/advanced-learner-loan



► Industry Training

Logistics and Warehousing

We offer a wide range of transport based qualifications alongside a wealth of Logistics support training. Our team at the college can help make sure your staff are qualified to deliver the best service.

Location: Various

Duration: From one day courses to full training programmes

Start Date: These courses run throughout the year, please contact us for information on the next start date available, or visit the website below.

To apply or for more information visit: www.southessex.ac.uk/workforce/logistics-courses

Email: logistics@southessex.ac.uk

Call: 07399 815 510

► Apprenticeships

Upskilling the workforce

An apprenticeship is a great way to gain the skills, knowledge, experience and the qualifications you need to get into many careers. They combine work, training and study, letting you 'earn while you learn'.

An apprenticeship would suit someone who:

- Is willing to commit to work and study, but would prefer a more practical and work-related approach to learning
- Is ready to start work with an employer and be based in the workplace most of the time
- Is well organised and able to cope with the competing demands of work and academic study at the same time
- Is ready to be assessed through a mix of assignments and written work, including essays, reports, practical exercises, end tests and exams

To apply or for more information visit: www.southessex.ac.uk/workforce/apprenticeships

Email: apprenticeships@southessex.ac.uk

Call: 0345 52 12345



► Access to Higher Education (HE)

We offer a range of Access to Higher Education (HE) courses that are intended to prepare adults for study at university level.

Access courses are intended for adults over the age of 19 who want to study a degree in order to further or change their career, but do not have the necessary formal qualifications.

These courses are ideal if you have been out of education for some time, especially if you left school with too few qualifications to be able to go straight to university. They provide

a good foundation in the knowledge and skills required for studying at university level, so that you will be confident and well prepared to go on to higher education.

Duration: 1 year full time

Start Date: September 2022

To apply or for more information visit:

www.southessex.ac.uk/he/access-to-he

Email courseadvisors@southessex.ac.uk

Call 0345 52 12345

BA (Hons) Costume Construction



► Higher Education (HE)

Find the graduate in you at University Centre South Essex

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. You will study in a vibrant atmosphere and be taught by dedicated professionals.

Our degrees and higher education qualifications are awarded by leading institutions, including the University of East Anglia, University of the Arts London, The Open University, Pearson and City & Guilds.

Our aim is to provide you with the qualification you need to successfully embark on your chosen career path or to continue with further study.

Start Date: September 2022

To apply or for more information:

Visit: www.southessex.ac.uk/he

Email: headmissions@southessex.ac.uk

Call: 0345 52 12345



EDUCATION LEVELS EXPLAINED

Level 2

These intermediate courses require students to be working at Levels 1-2 in English and maths, depending on individual subject areas. Perfect for progression from a Level 1 course or for students who are not quite ready for a Level 3. These are equivalent to GCSE – grades 9, 8, 7, 6, 5, 4 or grades A*, A, B, C.

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Level 3

Level 3 courses are for students who are looking to advance their education for employment and personal development. These qualifications are A level equivalent and a gateway to higher education. Entry requirements usually are to have English and maths at Level 2 or GCSE English and maths at grade 4 (C grade).

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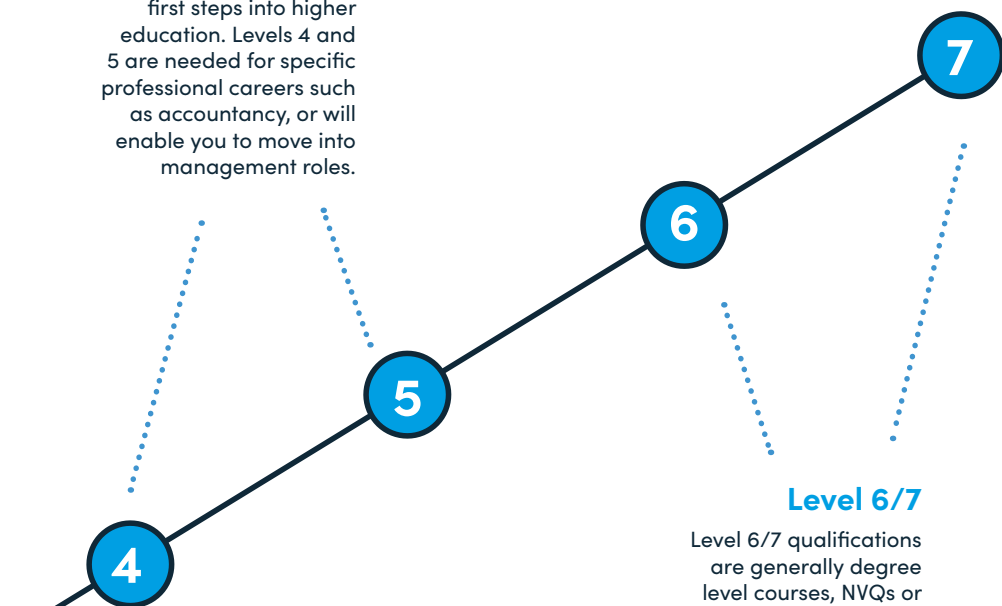
Level 1

A Level 1 course is the first fundamental step to gaining knowledge in a profession, job or industry. These are equivalent to GCSE – grades 3, 2, 1 or grades D, E, F, G.

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Levels 4/5

These levels are the first steps into higher education. Levels 4 and 5 are needed for specific professional careers such as accountancy, or will enable you to move into management roles.



Level 6/7

Level 6/7 qualifications are generally degree level courses, NVQs or apprenticeships. Level 7 is a master's level qualification.

The world of education may have changed since you left school so here is a quick overview. Don't worry if you are unsure which level is right for you, our course advisors are here to help.

Email: admissions@southessex.ac.uk

FREQUENTLY ASKED QUESTIONS

We know that returning to studying creates a whole range of questions. Here are the answers to some of the most frequently asked.

Why is South Essex College a good place to study?

There are many reasons, but the main ones are small class sizes and lots of tutor contact. We also offer lots of free courses, many of which are flexible and fit with work and family life. Our campuses are generally easily accessible by public transport.

Our adult course advisors are really focused on getting people back to work and often work alongside employers to do this.

We also have a range of industry-experienced tutors who are experts in their field.

How can I fund my course?

There is no need to worry about how you are going to pay for your course as for adults aged 19 or over, many of our courses are free, particularly for those who aren't currently working or on low incomes.

If you choose an apprenticeship, the employer pays your tuition fees.

If the course you have chosen isn't free you can find the current costs on our website.

It may be possible to pay for the course in instalments or apply for an adult learning loan. For further information visit:

www.gov.uk/advanced-learner-loan.

If you choose to study an Access to Higher Education course you may not have to pay back your tuition fees if you go on to study a related higher education qualification.

You can find out more about student loans for higher education on our website

www.southessex.ac.uk/HE or by visiting the government website at **gov.uk/government/organisations/student-loans-company**

What about other costs such as IT or childcare?

If you need help with other costs our funding team can often access funding for you. Every situation is different so the main thing is to just ask and we'll help if we can. For further information email:

funding@southessex.ac.uk



How do I apply?

It is easy, just go to www.southessex.ac.uk and find the course you want to apply for, then click apply now or contact our admissions team at admissions@southessex.ac.uk.

There is also an online chat facility on our website or you can call and chat to one of us on **01702 221 800**.

For apprenticeships visit the workforce part of our website or email apprenticeships@southessex.ac.uk

Will you help me get a job after my course?

We have a dedicated team of in-house college careers advisors who will be able to help you with job hunting, preparing CVs and other help and advice.

Where will I study?

The college has campuses in Southend, Basildon and Thurrock. Details of where your course is based can be found on our website. Each campus has a digital hub and learning resources area where you are able to study and find the resources you need to complete your study programme.

What do I need to enrol?

- Passport or other form of ID that shows your name, address and/or migration status
- Proof of benefit income if claiming a reduced fee for eligible courses
- Method of payment to cover any fees or deposits if applicable
- Qualifications – proof of any previous study if applicable

How many hours will I need to study for?

This will depend on the qualification you are studying for. Please contact our admissions team for guidance.

Will I need to come for an interview?

The majority of our courses require you to attend an interview with a course tutor. Interviews are informal and are aimed at ensuring you are enrolled on the right course for your education and career goals. You will be sent details on all relevant admissions events once you have applied. For further information email: admissions@southessex.ac.uk

SUCCESS STORIES

Many of our adult students progress to great careers and/or higher education. Here some of them share their inspirational stories.

► Will Thatcher Graphic Design and Illustration

My name is Will Thatcher, I'm 26 and a mature student currently in the first year of my Graphic Design and Illustration course at University Centre South Essex.

Returning to education was something that I thought about for a long time. I never really enjoyed school and mentally I was in a bad place. By Sixth Form, I felt like I was the only person that had no idea what they wanted to do and the pressure of it all lead me to drop out. Since then, I've worked a few jobs including a comfortable position in IT, but I didn't find it very fulfilling, it was time for a fresh challenge.

I have always enjoyed the creative arts but lacked the qualifications to go to university. I came across the Access to Higher Education Art & Design course online and it was exactly what I wanted because it covers such a great range of areas.

The course changed my life because I learnt so much and met so many amazing like-minded people from all different backgrounds and ages.



The Access course has suited my needs and I would recommend it to anyone, even if they didn't want to study at degree level.

Enrolling onto BA (Hons) Graphic Design & Illustration has been the best decision I have made. One of the things I love about it is the enthusiasm from my lecturers, they are very passionate about their subject. I also love seeing the sheer diversity of the work my peers produce.

To work as a graphic designer either as a freelancer or for a studio would be ideal for me.

I had to give up a full-time job to return to education though I was fortunate enough to be able to move back home. I recognise that it is tougher for many people but I have met people who are carers, have families and mortgages etc. that are proving it can be done. All I would say is whatever your situation, I encourage those people to make a plan of action and if not this year, maybe

the next? Don't let the past define your future.

To learn more about our courses, visit:

www.southessex.ac.uk/he/ucse-courses



▶ Rebecca Lee

Access to Science HE Diploma

My name is Rebecca Lee, I am 35 years old, and I studied Access to Science HE Diploma at South Essex College from September 2018 until July 2019.

I achieved an Access to Science qualification, three credits at level 2 and 57 credits level 3.

I left secondary school with poor GCSE results and worked part-time in health and social care. I am a single parent to four young children. Additionally, I am dyslexic.

Since completing my course I have completed the first and second year of a Paramedic Science BSc Hons degree at Anglia Ruskin University. I am just entering my third and final year.

I have just received a job offer as an EMT Emergency Medical Technician with East of England Ambulance Trust and I volunteer for Essex and Herts Air Ambulance.

My job will entail all aspects of emergency and non-emergency frontline clinical jobs.

I chose to study at South Essex College because of the amount of advice and support that was available on every aspect of my course application. Further education has enabled me to progress onto study at university and has allowed to me gain further opportunities. It has also provided me with exceptional time management skills and a better understanding of further education. It was a great feeling to finish the course and realise that I had achieved the grades required for my conditional university offer.

South Essex College was a safe, friendly and well-supported environment. The staff were exceptional. My ambitions are to graduate from university, register as a paramedic and progress into pre-hospital emergency medicine with the Air Ambulance.

College helped me to gain the confidence and motivation required to progress with my studies into university.



YOUR FUTURE

Average starting salaries with recruiters featuring in The Times Top 100 Graduate Employers are:

- £30,600 per year in accounting and professional services
- £32,500 in banking and finance
- £50,000 in investment banking

BUSINESS & ACCOUNTING

DO YOU DREAM OF WORKING IN THE CITY OR BECOMING A FINANCE GURU?

We have a range of accounting and business-related courses on offer to help you make it in these areas. We also offer workplace-related courses that may be useful for your future career.

► iLearn

(Free courses)

Free courses for the unemployed and those on low income in a range of professional subjects. (See page 6 for more information)

Accounting Multiple Level Award

Business Administration Multiple Level Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

► iStudy

(Free online courses)

Free distance learning courses (See page 7 for more information)

Business Administration Level 2 Certificate

Equality & Diversity Level 2 Certificate

Event Planning Level 2 Certificate

Information, Advice and Guidance Level 2 Certificate

Lean Organisation Management Techniques Level 2 Certificate

LGBT Inclusion in the Work Place Level 2 Certificate

Safeguarding, Prevent and British Values Level 2 Certificate

Team Leading Level 2 Certificate

Workplace Violence and Harassment Level 2 Certificate

Civil Service Academy Level 2 Certificate

Sage Level 1 (Computerised Accounting for Business)

Sage Level 2 (Computerised Accounting for Business)

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

► Apprenticeships

Upskilling the workforce

An apprenticeship is a great way to gain the skills, knowledge, experience and the qualifications you need to get into many careers. (See page 9 for more information)

Operations and Department Manager Level 5

To apply or for more information visit: www.southessex.ac.uk/apprenticeships
or email: apprenticeships@southessex.ac.uk

► Full-time Study

Fully Funded Level 3 Courses (Free*)

Find out more about Fully Funded Level 3 Courses on page 8

AAT Accounting Level 3 Advanced Diploma (Online and On Campus)

Business Essentials Level 3 Certificate

Coaching and Mentoring Level 3 Certificate

Courses with 19+ Learner Loan available

Find out more about 19+ Learner Loan on page 8

AAT Accounting Level 3 Advanced Diploma (Online and On Campus)

Non-funded Adult Courses

Find out more about Non-funded Adult Courses on page 8

AAT Accounting Level 2 Foundation Certificate (Online and On Campus)

AAT Accounting Level 4 Professional Diploma (Online and On Campus)

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Access to HE

We offer a range of Access to Higher Education (HE) courses that are designed to prepare adults for study at university level. (See page 10 for more information)

Access to Higher Education (Business Management) Level 3 Diploma

To apply or for more information visit: www.southessex.ac.uk/he/access-to-he
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

Accounting & Finance BSc (Hons)

Business & Entrepreneurship BA (Hons)

Sustainability and Global Citizenship BSc (Hons)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk





YOUR FUTURE

- The average actor salary is £23,270 per year
- The average Graphic Designer salary is £23,536 per year
- The average salary for artist jobs is £32,500 per year

CREATIVE INDUSTRIES

TAP INTO YOUR CREATIVITY AND FIND A BRIGHTER FUTURE

If you want to channel your creativity into a career, South Essex College offers a range of courses to help you.

The UK is a global leader in the creative industries and this fast-growing sector encompasses careers as diverse as performance, art and design, film and graphic design.

► Full-time Study

Courses with 19+ Learner Loan available

Find out more about 19+ Learner Loan on page 8

Art and Design Level 4 Foundation Diploma

Non-funded Adult Courses

Creative Enterprise and Industries Level 4 Professional Diploma

Technical and Production Practice for the Creative Industries Level 4 Professional Diploma

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Access to HE

We offer a range of Access to Higher Education (HE) courses that are designed to prepare adults for study at university level. (See page 10 for more information)

Access to Higher Education (Art & Design) Level 3 Diploma

To apply or for more information visit: www.southessex.ac.uk/he/access-to-he
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

Performing Arts (Acting Pathway) (HND)

Performing Arts (Dance Pathway) (HND)

Interior Design BA (Hons)

Digital Animation BA (Hons)

Costume Construction BA (Hons)

Creative Media & Promotion BA (Hons)

Performing Arts BA (Hons) Top Up

Games Design BSc (Hons)

Fine Art BA (Hons)

Graphic Design & Illustration BA (Hons)

Hair and Makeup Design and Application for Production FdA

Film & Television Production BA (Hons)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk



BA (Hons) Fine Art



HND Performing Arts (Dance Pathway)



YOUR FUTURE

- A newly qualified teacher's (NQT) salary ranges from £25,714 to £32,157 depending on location (higher pay rates are instated in London and its fringes).
- A qualified teacher's salary ranges from £25,714 to £41,604

EDUCATION & TEACHER TRAINING

TRAIN FOR A CAREER IN TEACHING

Gain the qualifications and confidence you need to teach future generations with one of our teacher training courses. There are lots of different routes into a career in teaching, the college can help you find the best one to suit your career goals.

Understand the principles of learning and the latest practices in approaches to teaching along with acquiring the tools needed to manage lessons, create materials and grade and assess work.

► Full-time Study

Courses with 19+ Learner Loan available

Find out more about 19+ Learner Loan on page 8

Education and Training Level 3 Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

Certificate in Education (CertEd)

Education and Training Level 5 Diploma

Professional Graduate Certificate in Education (FE and Skills Sector) (PgCE)

Special Educational Needs and Disability Studies BA (Hons)

Early Years Education BA (Hons)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk

► Apprenticeships

Upskilling the workforce

An apprenticeship is a great way to gain the skills, knowledge, experience and the qualifications you need to get into many careers. (See page 9 for more information)

Teaching Assistant Level 3

Learning and Skills Teacher Level 5

To apply or for more information visit: www.southessex.ac.uk/apprenticeships
or email: apprenticeships@southessex.ac.uk



YOUR FUTURE

- The average salary for an engineer is £48,000 gross per year (£3,000 net per month), which is £18,400 (+62%) higher than the UK's national average salary
- An engineer can expect an average starting salary of £24,000
- The highest salaries can exceed £150,000

ENGINEERING & CONSTRUCTION

BUILD A CAREER IN ENGINEERING & CONSTRUCTION

At South Essex College we offer you the chance to learn in state-of-the-art, fully equipped workshops in Basildon, Thurrock and Southend-on-Sea.

Your course will be a mixture of theory and practical experience including reading technical drawings, using appropriate tools, safe working practices plus materials and estimates.

Our staff are industry professionals so you'll learn the latest techniques needed to work in these dynamic fields.

► Full-time Study

Fully Funded Level 3 Courses (Free*)

Find out more about Fully Funded Level 3 Courses on page 8

Built Environment with Building Information Modelling Level 3 Diploma

Fabrication and Welding Techniques & Skills Level 3 Certificate

Computer Aided Design & Manufacturing (2D CAD) Level 3 Award

Non-funded Adult Courses

Find out more about Non-funded Adult Courses on page 8

Computer Aided Design & Manufacturing (2D CAD) Level 2 Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Apprenticeships

Upskilling the workforce

An apprenticeship is a great way to gain the skills, knowledge, experience and the qualifications you need to get into many careers. (See page 9 for more information)

Installation Electrician Level 3

Plumbing and Heating Technician Level 3

Carpentry Level 2

Property Maintenance Operative Level 2

Motor Vehicle Service and Technician (Light) Level 3

Engineering Operative Level 2

General Welder Level 2

Engineering Technician – Mechatronics Level 3

Engineering Technician – Machinist Level 3

Engineering Technician – Marine Level 3

Maintenance and Operations Engineering Technician Level 3

To apply or for more information visit: www.southessex.ac.uk/apprenticeships
or email: apprenticeships@southessex.ac.uk

► Industry Training

We offer a wide range of industry training. Our team at the college can help make sure your staff are qualified to deliver the best service. (See page 9 for more information)

F-Gas Regulations Level 2 Award (2079)

Regulations Electrical Installations Level 3 Certificate (2382-18, 18th edition)

CompEx Electrical Installation & Inspection (Ex01-Ex04)

CompEx Foundation

CompEx Refresher

Inspection and Testing Level 3 Award (2391)

Performing Engineering Operations (PEO) NVQ 2

Engineering Maintenance Diploma NVQ 3

To apply or for more information visit: www.southessex.ac.uk/workforce/industry-training
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

General Engineering (HNC)

Electrical and Electronic Engineering (HNC)

Construction and the Built Environment (HNC)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk





YOUR FUTURE

- Gaining qualifications in English & maths, functional skills and/or ESOL will greatly improve your chances of getting a job or climbing the career ladder.

ENGLISH, MATHS, ESOL

YOU CAN UPGRADE YOUR LITERACY AND NUMERACY SKILLS AT OUR SOUTHEND AND THURROCK CAMPUSES

Are you feeling concerned that you can't help your children with their homework? Is the lack of a maths or English qualification holding you back?

Have you moved to the UK and want to improve your English? If you do not have a level 2 qualification (grade 4/C GCSE) in maths and English you can study these qualifications for free.

LIVE, STUDY AND WORK IN BRITAIN

English for Speakers of Other Languages, English as a Foreign Language and The International English Language Testing System.

These courses focus on the language you need to live, study and work in Britain. You can gain the written and spoken language skills required to complete forms, apply for jobs and get a greater understanding of British life.

► Full-time Study

Free* English, Maths and Functional Skills Courses

Moved to the UK and want to improve your English? If you do not have a level 2 qualification (grade 4/C GCSE) in maths and English you can study GCSEs for free in these subjects.

GCSE Maths

GCSE English

Functional Skills Maths

Functional Skills English

Non-funded Adult Courses

Find out more about Non-funded Adult Courses on page 8

English for Speakers of Other Languages (ESOL) Entry Level 1 - Part Time for Adults

English as a Foreign Language (EFL)

International English Language Testing System (IELTS)

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk





THREE REASONS TO DO FIRST AID TRAINING:

- First aid skills are highly sought after
- First aid skills are transferable
- The qualification could help you save a life

FIRST AID

BOOST YOUR CHANCES OF EMPLOYMENT AND MAYBE SAVE A LIFE BY TAKING A FIRST AID COURSE.

First aid is, in simple terms, immediate emergency care given to a person who is injured or unwell, before medical assistance arrives on the scene. First aid training helps employees learn to be more conscious of safety in the workplace, leading to a reduced number of accidents and injuries. Minimising risk to workers and decreasing workplace incidents is a benefit to everyone, but for employers it has implications within all aspects of business operations.

Emergency First Aid at Work Level 3 Award

Infection Control Level 2 Award

Mental Health First Aid Level 2 Award

Substance Misuse Level 1 Award

First Aid at Work Level 3 Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email adultskills@southessex.ac.uk





YOUR FUTURE

- 58% of people who work in this sector are self-employed
- Hairdresser average salary £21,437
- Beautician average salary £19,400

HAIR & BEAUTY

INTERESTED IN A HAIR AND/OR BEAUTY CAREER?

Show you're a cut about the rest by signing up to one of our hairdressing, barbering or beauty therapy courses.

Our range of facilities at both our Southend and Thurrock campuses include beauty and hairdressing salons that are open to the public and give you a real life experience of working in this industry.

We offer short courses through to level 2 and 3 diplomas that can be gained over a year. Whatever course you choose, kick start your career in this vibrant and exciting sector with one of our courses.

► Full-time Study

Courses with 19+ Learner Loan available

Find out more about 19+ Learner Loan on page 8

Barbering Level 3 Diploma

Beauty Therapy Level 3 Diploma

Hairdressing Level 3 Certificate

Non-funded Adult Courses

Barbering Level 2 Diploma

Beauty Therapy Level 2 Diploma

Hairdressing Level 2 Certificate

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk





YOUR FUTURE

- Salaries in health and social care range from £21,622 to £79,336
- The average health and social Care salary in the UK is £36,540
- Starting salaries for counsellors can vary considerably but may be in the region of £20,000 to £26,000.
- Experienced counsellors can earn between £30,000 and £40,000
- Private practice counsellors typically charge between £40 and £80 for a 50-minute session

HEALTH, SOCIAL CARE & COUNSELLING

DO YOU WANT TO FIND A REWARDING CAREER IN HEALTH, SOCIAL CARE OR COUNSELLING?

Looking after others is a really worthwhile career and a vital role in our society. You can choose to work with children, young people, vulnerable adults, the elderly and those with disabilities.

Studying courses in this area will help you gain an understanding of human anatomy and development, a range of health conditions including mental health and dementia, health and wellbeing and the educational framework. Courses are available at our Southend and Thurrock campuses as well as online.

There is a national skills shortage in this sector so there are thousands of jobs available in health and social care. Now is the perfect time to begin one of our courses and start your journey to a fulfilling and rewarding career.

▶ iLearn

Free courses

Free courses for the unemployed and those on low income in a range of professional subjects. (See page 6 for more information)

Childcare Multiple Level Award

Health & Social Care Multiple Level Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

▶ iStudy

Free online courses

Free distance learning courses (See page 7 for more information)

Adult Social Care Level 2 Certificate

Understanding Autism Level 2 Certificate

Behaviour that Challenges Level 2 Certificate

Caring for Children and Young People Level 2 Certificate

Counselling Skills Level 2 Certificate

Learning Difficulties Level 2 Certificate

Mental Health Awareness Level 2 Certificate

Self Harm, Suicide Awareness and Prevention Level 2 Certificate

Improving Exercise, Health and Nutrition Level 2 Certificate

Nutrition & Health Level 2 Certificate

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

▶ iQualify

Short Courses

Short courses and training with discounts for group bookings
(See page 7 for more information)

Mental Health First Aid Level 2 Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email adultskills@southessex.ac.uk

► Full-time Study

Courses with 19+ Learner Loan available

Find out more about 19+ Learner Loan on page 8

CPCAB Counselling Theory and Skills Level 3 Certificate

CPCAB Counselling Level 4 Diploma

CPCAB Psychotherapeutic Level 5

Transition to Playwork (Early Years) Level 3 Award

Non-funded Adult Courses

Find out more about Non-funded Adult Courses on page 8

CPCAB Counselling Skills Level 2 Certificate

Fitness Instructing Level 2 Certificate

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Access to HE

We offer a range of Access to Higher Education (HE) courses that are designed to prepare adults for study at university level. (See page 10 for more information)

Access to Higher Education (Nursing & Midwifery) Level 3 Diploma

Access to Higher Education (Criminology and Forensic Science) Level 3 Diploma

Access to Higher Education (Health and Social Care) Level 3 Diploma

Access to Higher Education (Psychology and Sociology) Level 3 Diploma

Access to Higher Education (Science) Level 3 Diploma

To apply or for more information visit: www.southessex.ac.uk/he/access-to-he
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

Mental Health and Well-Being FdSc / BSc (Hons)

Exercise, Health & Sports Performance BSc (Hons)

Counselling BA (Hons)

Psychology & Sociology BSc (Hons)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk





YOUR FUTURE

- The salary for IT workers in the UK ranges from £32,500 to £62,500
- The average salary is £47,500
- The salary for digital workers in the UK ranges from £27,000 to £52,500
- The average salary is £37,500

INFORMATION TECHNOLOGY & DIGITAL SKILLS

**GET CONNECTED TO OUR DIGITAL
WORLD AND MAKE YOUR MARK
USING TECHNOLOGY**

Our digital courses will be run from our new Centre for Digital Technologies in Basildon. It has state of the art technology and fantastic facilities for getting you started in a new career in the growing IT sector.

▶ iLearn

Free courses

Free courses for the unemployed and those on low income in a range of professional subjects. (See page 6 for more information)

Digital Skills Multiple Level Award

Cyber Security Multiple Level Award

Data Protection & Data Security Multiple Level Award

Digital Skills

IT User

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

▶ iStudy

Free online courses

Free distance learning courses (See page 7 for more information)

Cyber Security Level 2 Certificate

Data Protection & Data Security Level 2 Certificate

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk



► Full-time Study

Fully Funded Level 3 Courses (Free*)

Find out more about Fully Funded Level 3 Courses on page 8

Cyber Security Practices Level 3 Certificate

IT Users Level 3 Diploma (ITQ)

Non-funded Adult Courses

Find out more about Non-funded Adult Courses on page 8

Cisco Certified Network Associate (CCNA 1) Certificate

Cisco Certified Network Associate (CCNA 2) Certificate

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

Computing (HNC)

Computing & Systems Development (HND)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk





YOUR FUTURE

- The salary for logistics workers in the UK ranges from £27,000 to £62,500
- The average salary is £37,500

LOGISTICS & WAREHOUSING

LOGISTICS OPENS THE DOOR TO A WHOLE WORLD OF CAREERS

The Thames Estuary is a hub of logistics and transport businesses, there has never been a better time to work in logistics. To help meet the needs of employers, we have a dedicated logistics and transport team who work in partnership with companies on their workforce development.

► iLearn

Free courses

Free courses for the unemployed and those on low income in a range of professional subjects. (See page 6 for more information)

Forklift & Warehousing Multiple Level Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

► iStudy

Free online courses

Free distance learning courses (See page 7 for more information)

Warehousing and Storage Level 2 Certificate

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

► Industry Training

We offer a wide range of industry training. Our team at the college can help make sure your staff are qualified to deliver the best service. (See page 8 for more information)

(NRI) Driver Instructor course - National Register of LGV Instructors

Professional Competence for Transport Managers Level 3 Certificate

Logistics Toolbox Talks

Driver CPC Delivering Exceptional Customer Service

Driver CPC Drivers Hours

Driver CPC Health Safety & the Environment

Driver CPC Prevention of Terrorism & Clandestine Entrants

Driver CPC Seven Hats of a Driver

Operator Licence Awareness Training for Transport Managers

ADR (The carriage of dangerous goods by road)

ADR (ADR Awareness Training)

AFV (Alternative Fuel Vehicle Training)

To apply or for more information visit: www.southessex.ac.uk/workforce/industry-training
or email: logistics@southessex.ac.uk



HGV SKILLS BOOTCAMP

Free training course

This is a free no cost, high quality training theory and practical driving training programme of up to 16 weeks. On successfully completing the programme, you will be guaranteed an interview with a local employer who is seeking class 2 or C class licence holders. You will learn the theory side of driving a commercial vehicle, before embarking on a week of practical driver training based in your locality. Following successful completion of the driver training, you will undertake your class 2 driving test.

For more information and to apply visit: www.southessex.ac.uk/hgv

► Apprenticeships

Non-funded Adult Courses

An apprenticeship is a great way to gain the skills, knowledge, experience and the qualifications you need to get into many careers. (See page 9 for more information)

Improvement Technician Level 3

Urban Driver Level 2

To apply or for more information visit: www.southessex.ac.uk/workforce/apprenticeships
or email: apprenticeships@southessex.ac.uk





YOUR FUTURE

- The average retail salary in the United Kingdom is £23,035 per year or £11.81 per hour
- Entry level positions start at £18,074
- Experienced workers make up to £50,000 per year
- The average hospitality and catering salary is £21,556

RETAIL, CATERING & HOSPITALITY

WHY NOT BE A COOL CUSTOMER BY ENTERING THE EXCITING WORLD OF RETAIL?

The retail sector is the UK's largest private sector employer with 2.9 million employees and approximately 287,000 retail outlets. Whether you're aiming for a career in a customer-facing role or a position in head office, the sector has plenty of opportunities, from dealing with day-to-day customer care and generating sales to influencing trends and making strategic business decisions.

BE IN DEMAND WITH A CAREER IN HOSPITALITY AND CATERING

The hospitality and catering industry is constantly growing and changing, which is why it's perfect for anyone looking for an interesting future career. It's a growing industry always on the look-out for new talent, its very diverse and you will be constantly learning and progressing.

▶ iLearn

Free courses

Free courses for the unemployed and those on low income in a range of professional subjects. (See page 6 for more information)

Hospitality Multiple Level Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

▶ iStudy

Free online courses

Free distance learning courses (See page 7 for more information)

Customer Service Level 2 Certificate

Excellence in Customer Service for Hospitality Level 2 Certificate

Retail Multiple Level Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

▶ iQualify

Short Courses

Short courses and Training with discounts for group bookings
(See page 7 for more information)

Conflict Management Level 2 Award

Door Supervisor (SIA Security) Level 2 Award

Food Safety in Catering Level 2 Award

Personal Licence Holders Level 2 Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email adultskills@southessex.ac.uk

▶ Apprenticeships

Non-funded Adult Courses

An apprenticeship is a great way to gain the skills, knowledge, experience and the qualifications you need to get into many careers. (See page 9 for more information)

Customer Service Practitioner Level 2

To apply or for more information visit: www.southessex.ac.uk/workforce/apprenticeships
or email: apprenticeships@southessex.ac.uk



YOUR FUTURE

- Salaries in the science sector range from £21,986 to £67,470
- The average salary for science jobs in the UK is £52,500

SCIENCE

HAVE YOU GOT THE RIGHT CHEMISTRY FOR A CAREER IN THE SCIENCE SECTOR?

Science affects almost every aspect of our lives, from the food we eat to the technology we use and the natural world that surrounds us. With a career in science, you can explore the world, make fascinating discoveries and help improve the lives of others.

► Full-time Study

Non-funded Adult Courses

Find out more about Non-funded Adult Courses on page 8

GCSE Biology for Adults

To apply or for more information visit: www.southessex.ac.uk/adults
or email: admissions@southessex.ac.uk

► Access to HE

We offer a range of Access to Higher Education (HE) courses that are designed to prepare adults for study at university level. (See page 10 for more information)

Access to Higher Education (Science) Level 3 Diploma

To apply or for more information visit: www.southessex.ac.uk/he/access-to-he
or email: admissions@southessex.ac.uk

► Higher Education (HE)

Choosing to study at University Centre South Essex means you will receive a high quality education and an excellent student experience. (See page 11 for more information)

Criminology & Forensic Investigation BSc (Hons)

To apply or for more information visit www.southessex.ac.uk/he
or email: headmissions@southessex.ac.uk





SECURITY

YOUR FUTURE

- The average security guard salary in the United Kingdom is £18,525 per year or £9.50 per hour
- Entry level positions start at £17,062
- Experienced workers make up to £24,106 per year
- Door supervisors can earn between £10 - £20 per hour

SECURITY

GUARD YOUR FUTURE WITH A CAREER IN SECURITY

VIPs and businesses (regardless of sector) will always need protecting. Security guards and door supervisors find work in all sorts of places. They might protect students in schools and colleges, guard doors to private residences, work as community safety officers or protect businesses from damage and theft. Security officers also work in a range of other environments including airports, shipping ports, retail establishments, hospitals, building sites, prisons, music and sporting events and licensed premises such as bars, restaurants and hotels. Working in security is a reliable career choice, an exciting opportunity to help people or you can use it as a stepping stone to other pursuits. Whichever you choose, becoming a security officer or door supervisor can put you on the road to success.

▶ iLearn

Free courses

Free courses for the unemployed and those on low income in a range of professional subjects. (See page 6 for more information)

CCTV SIA Public Space Surveillance Multiple Level Award

Security Door Supervisor Multiple Level Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email: adultskills@southessex.ac.uk

▶ iQualify

Short Courses

Short courses and Training with discounts for group bookings
(See page 7 for more information)

Door Supervisor (SIA Security) Level 2 Award

To apply or for more information visit: www.southessex.ac.uk/adults
or email adultskills@southessex.ac.uk

Those wishing to work in the private security industry must first complete Security Industry Authority (SIA) training and obtain an Emergency First Aid certificate. We deliver the Door Supervisor course along with Physical Intervention and First Aid training over a period of 9 days at Princess Caroline House in Southend-on-Sea.

Applicants for this course must be over 18 and complete an online form that includes a basic English assessment. The assessment is necessary to ensure that applicants can cope with the demands of the course. The SIA stipulate that all course participants should be at level 1 English; those who do not achieve level 1 in the assessment will not be able to take part in this course.

Several forms of identification are required for this course along with one passport photos. Applicants for an SIA licence must pass criminality checks – for more information please look at the SIA website: www.sia.homeoffice.gov.uk

ADULT OPEN EVENT

Tuesday 26 April 2022

6-8pm at The Forum, Southend

**WOULD YOU LIKE TO GET BACK INTO EDUCATION?
ARE YOU THINKING ABOUT RETRAINING
OR DEVELOPING YOUR SKILLS?**

This open event will give you all the information you need about the adult courses we offer at South Essex College and University Centre South Essex. Throughout the evening, tutors and staff will be available to answer your questions on fees and funding, course advice, careers advice and CV writing skills.

For more information email events@southessex.ac.uk



south essex college
ADULT EDUCATION

www.southessex.ac.uk

For further information or this document in other formats please contact:
admissions@southessex.ac.uk | 0345 52 12345